

Union County Board of Elections

Board Meeting Minutes

Date: October 7, 2025

Time: 9:30 AM

Location: Union County Board of Elections Office

Call to Order

The meeting was called to order at 9:30 AM by Chairman Dean Cook.

Roll Call / Attendance

Present:

- Dean Cook, Chairman
- Barbara Luke, Board Member
- Rich Coglianese, Board Member
- Fred Vogel, Board Member
- Brandon Clay, Director
- Michelle Forrider, Deputy Director
- Thayne Gray, Assistant Prosecuting Attorney
- Vicki Flanders, Election Specialist

Approval of Minutes

The minutes from the meeting held on September 2, 2025, were reviewed.

Motion to approve was made by Rich Coglianese and seconded by Fred Vogel. The motion carried unanimously.

Agenda Items

1. Approval of Bills

Deputy Director Michelle Forrider presented the bills for review. The list of vendors included:

- Knowink
- Marysville Journal-Tribune
- The Darla Project
- Trithium Solutions
- Pitney Bowes
- ES&S (Election Systems & Software)
- Franklin County Print Shop
- Verizon

Motion to approve the bills was made by Barbara Luke and seconded by Rich Coglianese. The motion carried unanimously.

2. Budget

Deputy Director Michelle Forrider presented the current budget report. She provided an overview of expenditures to date, remaining balances, and anticipated costs related to the upcoming General Election. No concerns were raised, and the board acknowledged the report.

Director Brandon Clay and Deputy Director Michelle Forrider will begin working on the 2026 budget in the coming weeks. It was noted that additional funds will be needed to purchase new equipment for precincts that will be added in 2026.

3. General Election Preparation

Deputy Director Michelle Forrider reported that early voting began today and is running smoothly. Poll worker training is currently underway, with no major issues reported. She also noted that public outreach efforts are ongoing, including voter education through social media and community engagement, with reminders about early vote hours.

4. Voting Machine Allocation

Deputy Director Michelle Forrider presented the board with a list of voting machines allocated to each polling location for their review and approval.

Motion to approve the allocations was made by Fred Vogel and seconded by Rich Coglianese. The motion carried unanimously.

5. Paper Ballot Quantities

Deputy Director Michelle Forrider presented for the board's review a list of the Election Day paper ballot quantities allocated for each precinct.

Motion to approve the ballot quantities was made by Barbara Luke and seconded by Fred Vogel. The motion carried unanimously.

6. Polling Location Contracts

Deputy Director Michelle Forrider presented the board with draft contracts proposed for use with polling locations in future elections. The board discussed the strengths and limitations of the current agreement format.

Board Member Barbara Luke made a motion to table the item until the next board meeting to allow members to thoroughly review the proposed contract language and consult with Assistant Prosecuting Attorney Thayne Gray regarding any legal concerns or potential revisions.

The motion was seconded by Rich Coglianese and carried unanimously.

Adjournment

Motion to adjourn the meeting was made by Rich Coglianese and seconded by Fred Vogel. Motion Carried. The meeting was adjourned at 10:24 AM.

Attest: Vicki Flanders Board Member: Dean Cook
Vicki Flanders, Election Specialist Dean Cook, Chairman